

John Doe, Ed.D.

Portland, OR
503-433-5526 (O) | www.TopResumePros.com

ACADEMIC LEADER/EDUCATOR

Curriculum Vitae

EDUCATION

2014: Doctorate of Education (Ed.D.) - EDUCATIONAL LEADERSHIP (w/Academic Distinction)

Thesis: "A Tale of Two Effective Title One Reward Charter Schools"

Northern Arizona University, Flagstaff, AZ

2002: Master of Education - EDUCATIONAL LEADERSHIP (w/ Academic Distinction)

Northern Arizona University, Flagstaff, AZ

1990: Bachelor of Arts - ORGANIZATIONAL COMMUNICATION AND MANAGEMENT

Arizona State University, Tempe, AZ

CERTIFICATIONS AND TRAINING

CERTIFICATIONS:

2011: Superintendent - Northern Arizona University

2006: Principal - Northern Arizona University

2004: Supervisor - Northern Arizona University

1995: Career and Technical Education, Business and Marketing - Arizona State University

1995: Adult Education: General Education Diploma (GED); Adult Basic Education (ABE); English as a Second Language (ESL); Citizenship

ENDORSEMENTS:

2002: Structured English Immersion

2000: Cooperative Education, Business Education - Northern Arizona University

PROFESSIONAL DEVELOPMENT AND TRAINING:

2016: Leadership Education and Development Program (LEAD) Program Essentials - Arizona Department of Corrections

2016: Association for Supervision and Curriculum Development Conference

2016/2015: Arizona Correctional Educators Symposium

2015: Situational Leadership - Arizona Department of Corrections

2015/2014/2013/2012/2011/2010/2009: Grants Management System Training - Arizona Department of Education

2014/2013/2012/2011: Director's Institute (Special Education) - Arizona Department of Education

2014/2013/2012: Mega Conference (Title I Federal Grant) - Arizona Department of Education

2011/2010: OELAS Conference (English Language Learners) - Arizona Department of Education

2010/2009: Arizona Small Schools Association Conference

2010: Principal's Leadership Academy of Arizona (Principal Training Program) - Arizona Education Foundation

PROFESSIONAL EXPERIENCE

2015 to Present: Arizona Department of Corrections - State of Oregon, Portland, OR

CORRECTIONAL EDUCATIONAL PROGRAM SUPERVISOR

Effectively built and expanded the volunteer teacher program at Arizona State University, overseeing the activities and tasks of 12 to 15 volunteers simultaneously.

- Evaluate teacher and staff performance to ensure optimal educational opportunities for 500 inmates participating in the program.
- Oversee professional development opportunities for staff to increase instructional effectiveness.
- Supervise the performance of 10 staff members comprised of faculty, support staff and one librarian.
- Coordinate inmate correspondence classes with various in-state and out-of-state colleges/universities offering correctional educational programs to ensure appropriate and transferrable courses to benefit inmate educational plans, coordinating with five instructional institutions, facilitating enrollment, providing documentation and managing communication to assist inmates in enrollment to earn certifications and degrees.
- Pursuing a large federal grant for the complex to improve the educational program and faculty development, seeking funds under The Workforce Innovation Opportunity Act, a workforce development and adult education grant designed to assist adults facing employment challenges and the promotion of educational and employment opportunities as the only facility in the state applying for the grant at present.

2012 to 2015: Maricopa County Regional School District, Portland, OR

FEDERAL PROGRAMS DIRECTOR

Evaluated state and federal grant programs utilizing Arizona College and Career Readiness Standards, collaborating with all levels of district sites and department leaders to implement and solve district and individual school initiatives/challenges. Oversaw all grant writing and managed individual programs funded by grants received.

- Trained in REIL school district teacher evaluation based on InTASC teaching standards.
- Developed, submitted, coordinated, monitored, communicated and assessed the implementation of state and federal grant budgets and programs, including Title I, Title II, Title III, Idea Basic, Idea Secure Care, Emergency Immigrant, Secure Care Innovation, one private foundation grant from the John F. Long Foundation, and two foundation grants from the Siesta Bowl Charities with a total estimated grant value of \$1.5MM.

2011 to 2012: Vicki A. Romero High School, Portland, OR

PRINCIPAL (Turn-Around Operations Initiative)

Selected to lead a failing high school in turn-around operations, including the implementation of Arizona College and Career Readiness Standards to serve an average of 350 students in grades nine through twelve.

- Delivered targeted teacher professional development opportunities in Arizona College and Career Readiness Standards, ensuring instruction for 15 faculty members.
- Supervised the assignments and performance of one to two teacher candidates and first-year teachers per semester utilizing evaluations based on InTASC teaching standards.
- Drastically improved a failing special education department and state/federally funded programs to bring the educational facility back into compliance.
- Authored, submitted, managed and repaired all grants for the school on corrective action status in all federal and state programs, securing five grants with a total value of \$900K.

2009 to 2011: Maricopa County Education Services Agency, Portland, OR

SMALL SCHOOLS ADMINISTRATOR

Delivered direct support and leadership for nine rural Western Maricopa County School Districts serving approximately 350 students, providing relevant professional development to all faculty and implementing Arizona College and Career Readiness Standards.

- Provided orientation and implementation of Arizona College and Career Readiness Standards in a failing elementary school.
- Oversaw the performance and initiatives of 40 staff members.
- Provided curriculum development and instruction, professional development opportunities, grant writing and program evaluation/management, community relations and book donations for a new library.
- Managed four key grants with an average value of \$500K.

2007 to 2008: Arizona Agribusiness and Equine Center, Portland, OR

PRINCIPAL

Managed all administrative and educational requirements of the organization serving 200 students, successfully leading an excellent educational facility. Ensured the proper care/management of 12 horses housed at the school.

- Oversaw the professional development of eight secondary teachers, providing a strong focus on instructional improvement and evaluating all instructors, teacher candidates and first-year teachers using appropriate evaluation methods based on InTASC teacher standards.

2006 to 2007: East Valley Institute of Technology, Mesa, AZ

GRANTS COORDINATOR / BUSINESS EDUCATION INSTRUCTOR

Delivered outstanding instruction in Business Management and Administrative Services to economically disadvantaged high school youth in a facility serving 3,000 students.

- Spearheaded efforts to write, submit and execute state/federal career and technical education grants, overseeing three major grants with an average value of \$1MM.
- Developed and fostered professional working relationships with various county agencies, educational organizations, parents, students, teachers and staff.

EARLY CAREER HISTORY

1995 to 1997: BUSINESS EDUCATION INSTRUCTOR, ACP Charter High School, Mesa, AZ

1995 to 1996: ADJUNCT FACULTY, Scottsdale Community College, Scottsdale, AZ

1995 to 1996: ADULT ENGLISH AS A SECOND LANGUAGE INSTRUCTOR, Mesa Public Schools, Mesa, AZ

PUBLICATIONS

2015: VanDerLinden, Kim, John, D., Title Unassigned, Topic: Common Core Standards. Unpublished

2014: John, D., A Tale of Two Effective Title one Reward Charter Schools. Published in ProQuest for publication in ERIC

PRESENTATIONS

2015: Research Presentation - "A Tale of Two Effective Title One Reward Charter Schools," Arizona Correctional Educators Conference, Scottsdale, AZ

MEMBERSHIPS AND AFFILIATIONS

2015 to Present: Chairperson, Supervisory Committee, San Tan Credit Union, Mesa, AZ

2015 to Present: Dissertation Committee Member/Mentor, M. Romines - Topic: "Inmate Motivational Levels for Education in Those 5 Years to Release and 10 Years to Release, Grand Canyon University, city, AZ

2015 to Present: Peer Reviewer, National Education Policy Consortium (NEPC) (as needed)

2014 to Present: Chairperson, Planning and Boundary Design Advisory Panel (PABDAC), Mesa Public Schools, 2014 to Present: Chairperson (2016), Board Member, Historic Preservation Board, City of Mesa, AZ

2007 to Present: Governing Board Member, East Valley Arabian Horse Association, Tempe, AZ

2005 to Present: Governing Board Member, San Tan Credit Union, Phoenix, AZ

2014 to 2016: School Improvement Advisory Council (SIAC), Mountain View High School, Chandler, AZ

TECHNOLOGY

Microsoft Office (Word, Excel, PowerPoint, Access, Outlook), MaxQVA (Qualitative Research Program)